



Department: Finance
Section: Departments of Finance and Operations

This form must be completed and returned to the Director of Finance by May 15th of each year.

School _____ **Date** _____

Submitted by _____

Contact Person _____
 (Name and telephone number)

Full Amount of Project \$ _____

Funding Amount Requested \$ _____

Cost Breakdown _____

Description

Please describe the assets to be acquired through the cost-sharing plan, including the program value of the assets to the school, the value of the assets to the Board as a whole and the overall needs of the school.

Source of School Share of Funds _____

 Signature of Principal

| | | |
|--------------------------|------------------|----------------|
| Received: | Date: _____ | Initial: _____ |
| Project Approved: | Amount: \$ _____ | |