



Departments: Finance and Operations
Section: Operations – Property Services

The primary purpose of school facilities is for the delivery of the public school program and co-curricular and extra-curricular activities.

The Annapolis Valley Regional School Board recognizes that school facilities represent a significant resource in their communities just as the communities are a valued resource for our schools. Therefore, an effort should be made to have school facilities accessible for use by those communities when not needed for instructional or extra-curricular activities.

Certain conditions must be applied to this use to ensure the facilities and their contents are protected from loss or damage, any identifiable incremental costs resulting from the use are recovered from the user unless specifically waived and the School Board's liability exposure is not significantly increased as a result of the use.

To address these conditions a formal procedure and guidelines for school facility use will be implemented. In order to recover some of the unidentified incremental costs and to provide revenue generation opportunities to individual schools, fees may be charged for the use of school facilities in some instances. A fee structure will be included in the administrative procedure to this policy.

The Principal of each school is responsible for the administration of this policy.

Monitoring:

- The Director of Operations is responsible for the implementation, monitoring and revision of this policy.
- This policy will be monitored annually.

Board Approved: March 5/97

Ref: AP 201.1, Appendix A

Monitoring Date: Annually

Revised: June 4/97, March 1/01, February 4/09, May 4/16