



Department: Human Resources
Section: Employee & Labour Relations

The Annapolis Valley Regional School Board believes that employees should be reimbursed for travel and expenses when such travel is part of their role and responsibilities, and would not otherwise be incurred.

Specifically

- Reimbursement for travel shall be in accordance with procedures outlined in the administrative procedure.

Monitoring

- The Director of Human Resources is responsible for the implementation, monitoring and revision of this policy.
- This policy will be monitored annually.

Board Approved: March 3/99

Ref: AP 305.2

Monitoring Date: Annually

Revised: October 4/00, April 6/11, March 6/13