Department: **Programs and Services**
Section: **Programs**

General:

The AVRSB recognizes the value and importance of co-curricular/extra-curricular school trips. The Board encourages schools to consider such trips as a worthwhile extension of a student's learning, provided such trips support student learning, and these trips are planned and conducted within applicable AVRSB policies and procedures.

Co-curricular/extra-curricular trips can offer various valuable benefits to students, and each school trip is to be judged on its own merit in terms of its contribution to learning and the overall development of the student.

Because the AVRSB views the safety and welfare of students and staff as being paramount in the planning and conducting of school trips, the AVRSB requires that:

- all schools follow Board procedures for the approval and planning of all school trips and requires that the administrative procedures accompanying this policy are adhered to strictly,
- all schools communicate annually to parents/guardians the Board's policy and the procedures to be followed when students are participating in school trips,
- all schools provide the appropriate supervision of students while on school trips and that the safety and welfare of all participants be the primary concern of trip planners/organizers when planning and conducting school trips,
- appropriate insurance arrangements are in place to cover:
    - students,
    - school staff, advisers/coaches/chaperones, and
    - sites/facilities, and
- all provincial regulations regarding the transportation of students on school trips are followed.

Monitoring:

The Director of Programs and Services is responsible for the implementation, monitoring and revision of this policy.

This policy will be monitored annually.

Board Approved: September 2/98
Ref: AP 402.3, BP/AP 202.1
Monitoring Date: Annually
Revised: March 23/05