

Department: Programs and Services
Section: Special Education

The Annapolis Valley Regional School Board believes that information about a student should be accessible to the legal guardian(s) of the student, but that proper steps should be taken to protect the confidentiality of that information.

Therefore, the Annapolis Valley Regional School Board directs that staff develop guidelines regarding access to student records for family and legal guardian(s), but requiring such care in handling of records as to assure their confidentiality from persons not appropriately involved in the education of the student.

Specifically:

- The Director of Programs and Services will be responsible for the implementation, monitoring and revision of the policy.
- The policy shall be reviewed annually.

Board Approved: January 9/02

Ref: AP 403.11, Appendices Form: AP403.m-1, AP403.m-2, AP403.m-3, AP403.n, AP403.n-1

Monitoring Date: Annually

Revised: