

# Annapolis Valley Regional School Board

## CONFIDENTIAL DOCUMENTS ENVELOPE (CDE)

**\*\* Please affix this form to letter-size manila envelope. \*\***

SCHOOL: \_\_\_\_\_ NOVA SCOTIA STUDENT NUMBER \_\_\_\_\_

STUDENT: \_\_\_\_\_ DOB: \_\_\_\_\_  
(day/month/year)

Envelope # _____ of _____
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### LIST OF POSSIBLE INSERTS FOR CDE:



1. psycho-educational reports, speech-language and resource reports (from AVRSB and outside agencies) including:
 

-referral forms	-consent forms
-assessment reports	-observation reports
-meeting reports	-suspension documentation
2. case conference reports with agencies outside the school system
3. referrals and reports received with informed consent from agencies, institutions, or physicians
4. letters to or from legal guardian(s) when they affect program or service
5. legal documents relating to such things as rulings or determinations by committees, appeal boards, or tribunals which, in the opinion of the principal, affect the education and well-being of the student.

*For procedures related to the CDE, please reference Board Policy and Procedure 403.11- Access to Student Records*