

Race Relations, Cross Cultural Understanding and Human Rights (RCH) Committee

Terms of Reference

Approved March 1, 2017

Status: Standing Committee

Purpose:

- To review periodically the progress of the AVRSB in addressing the recommendations of the BLAC Report.
- To review periodically the progress of the AVRSB in meeting the requirements of Sections 138 and 140 of the *Education Act*.
- To review the frequency and nature of incidents through periodic statistical reporting by the Superintendent of Schools.

Procedures:

- In accordance with the *Education Act*, RCH Committee meetings will be open to the public.
- In accordance with the Board By-laws, *Kerr/King* Rules of Order will be used to conduct the business and a quorum will represent a majority of Board members serving on the RCH Committee at the time.
- Confidential documents which are circulated for review and/or exploration at Committee meetings will be returned by members prior to the end of the meeting.

Membership:

- Board members to be duly appointed by the selection process in the Board By-laws and comprise the following membership:
 - Membership will be in accordance with the Board By-laws.
 - The Chair and Vice Chair of the Board are ex-officio (non-voting) members unless they are serving as regular voting members.
 - The Chair and Vice Chair of the Committee shall be elected at the first meeting of the Committee following the approval of the Nominating Committee Report.
- Staff membership to include:
 - The Superintendent of Schools will coordinate the work of the Committee.
 - The Coordinator of Race Relations, Cross Cultural Understanding and Human Rights, is an ex-officio (non-voting) member.
 - The RCH Secretary/Analyst is the Recording Secretary for the Committee.
 - Other staff may attend when appropriate.

Reporting:

- The Superintendent of Schools and the Recording Secretary in consultation with the Committee Chair will prepare the agenda for prior circulation to all Board members, the Regional Education Officer and appropriate staff.
- Minutes will be circulated to all Board members, the Regional Education Officer and appropriate staff.
- Agendas and minutes will be posted to the Board website by the Board Secretary.
- The Committee Chair will provide a monthly report at regular Board meetings.
- Report progress being made in the implementation of RCH policies and procedures to the Board in December and May.

Meeting Dates:

- The Committee will hold four regular meetings each school year in September, November, February and April.
- Regular meeting dates will be set at the April meeting.
- Special meetings may be called by the Committee Chair when necessary.